



PUBLIC NOTICE

Announcement

RELOCATION EXPENSES WILL BE PAID

Applications must be received or postmarked by the closing date.

Vacancy Announcement:	PN-00-SC-13-083
Number of Vacancies:	1
Type of Appointment/ Tour of Duty:	Career or Career-Conditional Permanent/Full Time
Title, Series, & Grade:	Physicist, GS-1310-15
*Promotion Potential:	NONE
**Salary Range (per annum):	\$84,638 - \$110,028
Opening Date:	May 22, 2000
Closing Date:	July 24, 2000
Organization Location:	Office of Science Office of Basic Energy Sciences Materials Sciences and Engineering Division Solid State Physics and Materials Chemistry Team
Duty Station:	Germantown, Maryland
Who May Apply:	All U.S. Citizens
Bargaining Unit Position:	YES
Supervisor/Manager Position:	NO

* A candidate selected below the full performance level may be promoted to the full working level without further competition. However, this implies no promise or guarantee of promotion. The selectee must demonstrate the ability to perform at a higher grade in order to be eligible for promotion.

** Salary includes Year 2000 9.05% locality-based adjustment for the Washington-Baltimore area (DC-MD-VA-WV-St. Mary's County, MD). Newly-appointed supervisors/managers must serve a one-year probationary period.

SUMMARY OF DUTIES AND RESPONSIBILITIES: This position serves as Program Manager for the Computational Materials Physics program. The incumbent, as a recognized technical authority and expert in the Department of Energy (DOE), has the responsibility to plan, coordinate, implement, and evaluate research programs in this field on a national and

international level. This includes research activities fundamental to understanding the physical properties of materials including electronic band structure calculations; molecular dynamics and spin dynamics; simulations of annealing and other materials processing techniques for complex materials. The development of algorithms for computational parallel processing in condensed matter physics, materials chemistry, metals and ceramics are important aspects of this program. The incumbent organizes, participates in, or leads committees composed of agency, interagency and government personnel for the purpose of representing DOE and programmatic interests. Consults and negotiates with leading government and scientific personnel, both nationally and internationally, on sensitive issues and complex areas of importance to all involved parties. The incumbent examines and ascertains pioneering research needs and opportunities of this research program against scientific and technological advances and of potential needs of the Department. Secures essential information in computational materials physics needed for research in electronic structure calculations, molecular and spin dynamics simulations, and algorithm development and allied fields through site visits, study of scientific and technical literature, participation in discussions with scientists, engineers, and technical program managers within DOE, DOE laboratories, universities, other Federal agencies, private research institutions, industry and foreign research institutions via workshops, conferences, and committees. The incumbent prepares, justifies, and supports the computational materials physics portion of the budget. Develops, coordinates, and organizes funding allocations for assigned programs. Evaluates contractor, DOE laboratory, and grantee research proposals and performance. Based on the reviews and evaluations, program and DOE priorities, and own scientific judgment, the employee selects, implements and manages the research program, including acting on emerging opportunities, determining funding levels, and recommending and initiating necessary proposal denials and program terminations. The incumbent develops and prepares analytical documents to communicate with top management of DOE and higher echelons of governments on the status of programmatic phases and new developments and opportunities in the area of computational materials physics.

QUALIFICATION REQUIREMENTS:

BASIC REQUIREMENTS: A. Degree: physics, or related degree that included at least 24 semester hours in physics.

OR B. Combination of education and experience - courses equivalent to a major in physics totaling at least 24 semester hours, plus appropriation experience or education. In either A or B above, the courses must have included a fundamental course in general physics and, in addition, courses in any two of the following: electricity and magnetism, heat, light, mechanics, modern physics, and sound.

SPECIALIZED EXPERIENCE: In addition to the above Basic Requirements, an applicant must possess one year of specialized experience directly related to the duties of this position and possess the particular knowledge, skills, and abilities to successfully perform the duties of the position. *Specialized experience is experience that demonstrates the applicant has performed basic computational materials research in the physical properties of materials based on its structure and composition; has interacted and negotiated with leading scientific personnel on sensitive research issues; has determined funding levels, and has approved and denied research proposals; evaluated contractor performance, recommended program termination; and has communicated status of programmatic phases and new developments to top level scientific echelons in the scientific community.* To be creditable, specialized experience must have been at least equivalent to the next lower grade level in the Federal Service. All qualifications and legal requirements must be met within 30 calendar days of the closing date of this announcement.

RANKING FACTORS: Applicants who meet the qualification requirements will be further evaluated to determine the extent to which their education, work-related experience, training, awards, and supervisory appraisals indicate they possess or have the potential to acquire knowledge, skills, abilities, and personal characteristics required to perform the duties and responsibilities of the position. All of the factors listed below will be used in the evaluation process.

1. Knowledge of research opportunities in computational materials physics to enhance the scientific foundation for new or existing concepts in energy production.
2. Ability to plan, budget, justify, and allocate funds among a variety of competing scientific research programs/projects.
3. Knowledge of the policies and procedures for merit and peer reviews to effectively manage a complex national multi-disciplinary research program.
4. Ability to manage, plan, implement, and evaluate a complex national multi-disciplinary research program.
5. Ability to communicate, both orally and in writing, in the capacity of spokesperson for the Department of Energy.

OTHER ELIGIBILITY REQUIREMENTS: An appointee will be required to provide verification of U.S. citizenship and/or employment eligibility under the Immigration reform and Control Act of 1986 (Public Law 99-603). If selected, a male applicant born after December 31, 1959, must confirm his selective service registration status.

PRIORITY SELECTION: DOE "surplus" and "displaced" employees, as defined under the Career Transition Assistance Plan (CTAP), who are duty-stationed at Headquarters and who apply for and are determined to be well-qualified* will receive selection priority. Departmental employees who are outside the commuting area, who are eligible under CTAP, and who are determined to be well-qualified will receive selection priority. Former DOE employees who are eligible under appropriate reemployment priority list (RPL) procedures will receive selection priority within their own commuting area; RPL eligible employees need to demonstrate that they can become qualified** within 90 days of entrance into the position. When there are no eligible RPL applicants, former surplus and displaced employees from other agencies who are eligible

under the Interagency Career Transition Assistance Plan (ICTAP) and who are determined to be well-qualified will receive selection priority. **When applying, employees who are eligible under CTAP, RPL, and ICTAP, as applicable, must include a copy of their Certificate of Expected Separation, specific reduction-in-force separation notice, or the separation Notification of Personnel Action (SF-50), which officially documents eligibility for special selection priority.** In those recruiting circumstances where it is possible for employees and former employees eligible under all three programs to apply, the order of referral is CTAP applicants, followed in turn by RPL and ICTAP applicants. Special selection priority is **not** offered in circumstances that would result in a promotion; at the discretion of the agency, pay retention may be offered to Departmental employees who accept downgrades through the CTAP program.

* To be considered **well-qualified** under CTAP and ICTAP, an employee must satisfy the following criteria: (1) meet OPM's eligibility requirements and basic qualification standards, including experience and, as applicable, requirements relative to positive education and/or certification, as well as selective placement factors; (2) must fully meet ranking factor number 1; (3) is physically qualified with reasonable accommodation.

** To be eligible for selection under RPL procedures, a former Headquarters commuting area employee must either (1) describe their current qualifications for the position, or (2) submit a narrative statement indicating that he or she has the capacity, adaptability, and special skills needed to satisfactorily perform the duties of the position within 90 calendar days.

SPECIAL EMPLOYMENT PROGRAMS: Applicants eligible for consideration under the following special employment programs: VRA (Individuals must be Vietnam era or post-Vietnam era veterans who have been discharged within the past 10 years. VRA covers only positions through Grade 11 and equivalent.); 30% disabled veterans, people with disabilities, individuals eligible under the provisions of the Veterans Employment Opportunities Act of 1998 (which includes preference eligibles and veterans who have been separated from the armed forces under honorable conditions after 3 years or more of continuous service), **please see application instructions under "How To Apply" when submitting your application(s). For information on these authorities, please call (202) 586-8562; TDD users may call (202) 586-5654.**

HOW TO APPLY: If vacancy is announced under both merit promotion and competitive procedures (Public Notice), all candidates who wish to be considered under both **MUST** submit two (2) applications--one under the Merit Promotion Announcement Number and one under the Public Notice Announcement Number. In addition, all status/nonstatus candidates who wish to be considered under one or more of the following **Special Employment Program(s)** -- VRA (Individuals must be Vietnam era or post-Vietnam era veterans who have been discharged within the past 10 years. VRA covers only positions through Grade 11 and equivalent.); 30% disabled veteran; preference eligibles or veterans eligible under the Veterans Employment Opportunities Act of 1998 appointments -- **MUST** submit a separate completed application for each vacancy announcement and/or Special Employment Program under which you wish to receive consideration. Please **CLEARLY** indicate only one vacancy announcement number **AND**, if applicable, the Special Employment Program listed above, on each application submitted. Individuals claiming 5-point or 10-point veterans preference must submit a copy of their DD-214; those claiming 10-point preference must submit, in addition, an SF-15, "Claim for 10-point Veteran Preference," and the proofs stipulated therein.

For each announcement under which an application is made, in addition to any of the above, the following should be submitted: (1) a completed application or resume, and/or an Optional Form 612 (OF 612), "Optional Application for Federal Employment." Please refer to the attachment, "U.S. Department of Energy Headquarters Application Information Requirements," for the information that is required in your application package; (2) the most recent performance appraisal of record, preferably completed within the last year, or a statement as to why one is not enclosed; (3) if you are a current Federal employee OR if you have prior Federal service and are a reinstatement eligible, please submit a copy of your last SF-50, "Notification of Personnel Action," that documents your competitive status and tenure; and (4) a statement addressing each of the Ranking Factors as they relate to your knowledge, skills, and abilities. **Failure to submit the aforementioned items may result in your not receiving adequate consideration. Applications must be received or postmarked by the closing date.** Attached is DOE Form 1600.7, "Applicant Disability, Race/National Origin and Sex Identification" (may also be obtained on the DOE Web Site, listed below). This data is being collected to plan and evaluate the Department's recruitment of persons with disabilities, minorities and women, and to help ensure that our personnel practices meet the requirements of Federal law and regulation. The data you supply will be used for statistical analysis only. Submission of this information is voluntary. Failure to provide this information will have no effect on the processing of your application for Federal employment, and individual personnel selections are not made based on this information. Applications submitted in response to this announcement become the property of the personnel office and are not returnable. Send application materials to:

U.S. Department of Energy, MA-352, Room F-125

19901 Germantown Road, Germantown, MD 20874

ATTN: Sharon P. Weaver, Public Notice #: PN-00-SC-13-083

Complete copies of DOE Headquarters Vacancy Announcements may be accessed via the Internet at:

www.hr.doe.gov/pers/doejobs.htm. TDD users may call (301) 903-0547 to obtain a copy of any DOE Headquarters vacancy announcement. For specific information about this vacancy announcement, you may contact a personnel representative at (301) 903-5661. Vacancy announcements are not available at this telephone number.

DOE supports the policy of restricting smoking in all Federal facilities. Smoking (cigarettes only) is permitted in designated smoking areas.

U.S. Citizenship is required. The Department of Energy is an Equal Opportunity Employer.

U.S. Department of Energy Headquarters

Application Information Requirements

Since December 31, 1994, the Federal Government has not required a standard application form for most jobs. However, certain information is needed to evaluate your qualifications and to determine if you meet legal requirements for Federal employment. Here's what your resume' or application must contain (in addition to any specific information requested in the vacancy announcement).

VACANCY INFORMATION

- # Announcement number, and title and grade(s) of the job for which you are applying.

PERSONAL INFORMATION

- # Full name, mailing address (with zip code) and day and evening phone numbers (with area code).
- # Social Security Number.
- # Country of citizenship. (Most Federal jobs require United States citizenship.)
- # Veterans' preference.
- # Reinstatement eligibility. (If requested in the announcement, attach SF50 proof of your career or career-conditional status.)
- # Highest Federal civilian grade held. (Also give job series and dates held.)

EDUCATION

- # High school name, city, and state (zip code if known).
 - C Date of diploma or General Equivalency Degree.
- # College or university name, city, and state (zip code if known).
 - C Majors, type and year of any degree received. (If no degree, show total credits earned and indicate whether semester or quarter hours.)
 - C Send a copy of your college transcript only if it is requested on the vacancy announcement.

WORK EXPERIENCE

- # Give the following information for your paid and non-paid work experience related to the job for which you are applying. Do not send job descriptions.
 - C Job title (include series and grade if Federal job).
 - C Duties and accomplishments.
 - C Employer's name and address.
 - C Supervisor's name and phone number.
 - C Starting and ending dates of employment (month and year).
 - C Hours worked per week.
 - C Salary.
- # Indicate if your current supervisor may be contacted.

OTHER QUALIFICATIONS

- # Job-related training courses (title and year of each).
- # Job-related skills; for example, other languages, computer software or hardware skills, operating knowledge of tools and machinery, typing speed.
- # Job-related honors, awards and special accomplishments; for example, publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards (give dates but **do not** send documents).



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VACANCY INFORMATION

- # Announcement number, and title and grade(s) of the job for which you are applying.

PERSONAL INFORMATION

- # Full name, mailing address (with zip code) and day and evening phone numbers (with area code).
- # Social Security Number.
- # Country of citizenship. (Most Federal jobs require United States citizenship.)
- # Veterans' preference.
- # Reinstatement eligibility. (If requested in the announcement, attach SF50 proof of your career or career-conditional status.)
- # Highest Federal civilian grade held. (Also give job series and dates held.)

EDUCATION

- # High school name, city, and state (zip code if known).
 - C Date of diploma or General Equivalency Degree.
- # College or university name, city, and state (zip code if known).
 - C Majors, type and year of any degree received. (If no degree, show total credits earned and indicate whether semester or quarter hours.)
 - C Send a copy of your college transcript only if it is requested on the vacancy announcement.

WORK EXPERIENCE

- # Give the following information for your paid and non-paid work experience related to the job for which you are applying. Do not send job descriptions.
 - C Job title (include series and grade if Federal job).
 - C Duties and accomplishments.
 - C Employer's name and address.
 - C Supervisor's name and phone number.
 - C Starting and ending dates of employment (month and year).
 - C Hours worked per week.
 - C Salary.
- # Indicate if your current supervisor may be contacted.

OTHER QUALIFICATIONS

- # Job-related training courses (title and year of each).
- # Job-related skills; for example, other languages, computer software or hardware skills, operating knowledge of tools and machinery, typing speed.
- # Job-related honors, awards and special accomplishments; for example, publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards (give dates but **do not** send documents).